



## **INFORMATION FOR SAAP SERVICE PROVIDERS: Review of 2008/2009 Service Specification Template Communiqué Nine: May 2009**

The 2008/2009 SAAP service specification template is being used by DoCS Partnerships and Planning Teams when negotiating SAAP service specifications with individual service providers.

The template was approved for a seven month trial period from December 2008 to June 2009. One of the aims of the trial is to assess how the 2008/09 SAAP service specification template and unit costs work in the real world. The review process has begun and DoCS and the three Peak organisations for SAAP funded agencies are seeking feedback from the sector and Regional DoCS staff about the template.

The purpose of the review is to assess the effectiveness of the 2008/09 SAAP service specification template to accurately reflect the service activities that SAAP agencies undertake, the cost of service provision and service levels to be purchased.

### **The Key Stakeholders for the Review are:**

- Peak Organisations representing SAAP funded agencies
- SAAP funded service providers through SAAP Peaks
- DoCS Head Office Units
- DoCS Learning & Development Branch
- DoCS Partnerships & Planning Teams

### **The process for the review will include:**

- A survey of Partnerships and Planning Teams
- Focussed consultation with DoCS Head Office units and SAAP Peak organisations
- An assessment of Regional SAAP funding information.

SAAP funded service providers are encouraged to provide feedback to their Peak organisation on whether or not they found the SAAP service specification

template adequately reflected their SAAP client group, service activities and service levels.

It is anticipated that the review of the SAAP service specification template will be finalised during July 2009.

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