



APPLICATION FOR REVIEW OF DECISION UNDER THE GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT 2009

1 DETAILS OF THE APPLICANT

Family name: _____

Given name(s): _____ Title: (Mr/Mrs/Ms/Other): _____

Postal Address in Australia: _____

Postcode: _____

Telephone: Home () _____ Work/mobile () _____

RTI Reference Number: _____

I have previously submitted an application requesting access to information under the *Government Information (Public Access) Act, 2009*. I am unhappy with the decision made by Community Services about my application and seek a review of this decision because (*see list of reviewable decisions attached*)

3 FEE

There is a \$40 fee for an internal review of a decision. This fee must be submitted with the completed application form.

4 LODGEMENT OF APPLICATION

This application must be lodged within 20 working days of the date of the decision which you want to have reviewed.

5 ADDRESS FOR APPLICATION

Right To Information Unit – Community Services
Locked Bag 4028, Ashfield NSW 2131

6 ADVICE OF DECISION

Community Services will undertake its internal review and advise you of its decision within 14 days of receipt of this application.

APPLICANT'S SIGNATURE _____

DATE _____

Which decisions are reviewable decisions?

You are entitled to a review of Community Services' decision on your access application if the decision is one of the following types:

- a decision that an application is not a valid access application
- a decision to transfer an access application to another agency, as an agency-initiated transfer
- a decision to refuse to deal with an access application (including such a decision that is deemed to have been made)
- a decision to provide access or to refuse to provide access to information in response to an access application
- a decision that government information is not held by the agency
- a decision that information applied for is already available to the applicant
- a decision to refuse to confirm or deny that information is held by the agency
- a decision to defer the provision of access to information in response to an access application
- a decision to provide access to information in a particular way in response to an access application (or a decision not to provide access in the way requested by the applicant)
- a decision to impose a processing charge or to require an advance deposit
- a decision to refuse a reduction in a processing charge
- a decision to refuse to deal further with an access application because an applicant has failed to pay an advance deposit within the time required for payment
- a decision to include information in a disclosure log despite an objection by the access applicant (or a decision that the access applicant was not entitled to object).