



NSW Department of
Community Services

THE FIRST AID COURSE APPROVAL PROCESS

What is an approved first aid qualification?

The Dictionary in Schedule 2 of the *Children's Service's Regulation 2004* (the *Regulation*) aligns first aid course approvals with WorkCover NSW (WorkCover) first aid courses and providers.

1. Changes to the WorkCover NSW first aid course approval process

As of 28 September 2006 changes to WorkCover NSW course approvals were announced to take immediate effect. The following changes have implications for the *Regulation*:

- a. WorkCover will not accept any further applications for course approval
- b. WorkCover will only recognise the national competency
HLTFA301B Apply First Aid or
HLTFA402B Apply Advanced First Aid
as being "WorkCover approved" for the purpose of a first aid qualification.
- c. Existing providers, regardless of their RTO status, may continue to offer their WorkCover NSW approved course until 30 June 2009.

What the above means is that:

- d. WorkCover will no longer approve first aid courses or first aid providers but will, instead, join the national competency framework
- e. Until the end of the transitional period i.e. 30 June 2009, only existing providers, may continue to offer their WorkCover approved course, and
- f. At the end of the transitional period, WorkCover will only recognise the national competency
HLTFA301B Apply First Aid or
HLTFA402B Apply Advanced First Aid
as being "WorkCover approved" for the purpose of a first aid qualification.

2. An approved First Aid Qualification under the *Regulation*

i) Due to the changes made by the WorkCover authority, up until 30 June 2009 an '**approved first aid qualification**' under the *Children's Services Regulation 2004* will be:

- a. Either the national competency
HLTFA301B Apply First Aid or
HLTFA402B Apply Advanced First Aid, or
- b. a first aid course that meets the first aid guidelines approved by the Department, and that is a WorkCover approved course offered by an existing provider.

ii) From 1 July 2009, an '**approved first aid qualification** *Children's Services Regulation 2004* will be:

Either the national competency
HLTFA301B Apply First Aid or
HLTFA402B Apply Advanced First Aid

If you are an RTO then you may purchase either or both of these competencies from the National Training Information Service (NTIS) by contacting them on www.ntis.gov.au